

## FEES POLICY: ACOUSTAR TRAINING CENTRE

Acoustar operates as a ‘fee for service’ training provider and all training programs or coursework attract fees. These fees are paid by / charged to the Student or the Student’s employer.

All fees must be paid at or prior to the commencement of training unless prior arrangements are made with Acoustar management.

### Fee Structure

**Our standard fees are based on a mentored training program designed for a single student who can access the site remotely.**

Each qualification, unit of competency, or coursework module offered by Acoustar has a set fee. The fee is charged to the student for their selected training program provided using Acoustar’s online portal. It is Acoustar's policy that a fee is all-inclusive for tuition, support and coaching, specified spreadsheets and documents (excel and PDF).

When there are additional requirements (e.g. standards) the Student will be clearly advised of exactly what is required prior to commencement of the training program.

Table 1: Standard Training Program Fees

COURSE	Units	Program Fee
MSS025025 Monitor and Evaluate Noise (Level 5 AQF)	1 Unit	\$1480.00

Notes to Table 1:

All fees are GST Exempt

**FEES ARE PAID AT THE TIME OF COMMENCEMENT OF TRAINING.**

**IT IS THE RESPONSIBILITY OF THE STUDENT TO MAKE INQUIRIES OF ACOUSTAR, OR OTHER AUTHORITATIVE BODY, TO MAKE SURE THE COURSE OF TRAINING IS WHAT THE STUDENT WANTS. ACOUSTAR MAY REQUEST THE STUDENT TO COMPLETE SKILLS’ TESTS OR LANGUAGE, LITERACY OR NUMERACY TESTS BEFORE ACCEPTANCE OF ENROLMENT AND COMMENCEMENT OF TRAINING.**

### **Payment of Tuition Fees at Commencement of Training**

The steps are:

- Enrol
- Commence training – start online modules or receive printed coursework documents
- Pay fees (due at commencement date - charged per module or Unit)

Tuition fees are due at the commencement of training.

- By a business (company enrolment): by a company purchase order, credit card, or bank transfer. The unit or module fee is charged and must be paid by week 4 after a student (your employee) commences the training (*'commencement date'*) unless specific arrangements are made with the CEO Acoustar. A student will not be allowed to sit final examination(s) or be awarded a certificate of statement of attainment until the full fees are paid.
- By a student (personal enrolment): cash, credit card, or bank transfer. No single personal payment may exceed \$1500.00.
- **'Commencement date'** is the date when formal training commences after enrolment in the unit of study. This is either when the student accesses the online study materials or when the study materials are provided to the student. All Acoustar training programs are referenced to hours' of study and practical work from commencement of training to completion date.
- **'Completion date'** is the study hours' for the unit of study:  
For the MSS025025 unit of study the completion date for the training is based on 70 hours' study time and practical work from the commencement date.

### **Receiving Payments – Fees paid in advance**

Fees are not normally accepted before a student commences training.

### **Withdrawal from Study without penalty – Cooling Off Period**

- In the event of a student withdrawing from a unit of study before the commencement date of study - 90% of tuition fees paid for that unit will be refunded to the student.
- In the event of a student withdrawing from a unit of study after the course materials for that unit of study have been made available - no refund is applicable.
- Refunds will be paid within 30 days of the date of the unit of study to which the withdrawal applies.
- An application for withdrawal from a training program is made to the CEO Acoustar.

### **Recognition of Prior Learning**

Students are entitled to apply for Recognition of Prior Learning for MSS025025 Monitor and evaluate noise study programs.



### **VET FEE-HELP or STUDENT LOANS**

Acoustar does not offer training programs that are eligible for VET FEE-HELP or Student Loans.

### **Loans, Delayed Payment and Subsidies**

Acoustar does not offer loans, delayed payments or subsidies for training programs.

### **Return of materials**

A student withdrawing from a training program without payment of fees must return any electronic intellectual property or physical materials provided by Acoustar and have no usage rights to any of the materials. All property and materials must be immediately returned to Acoustar at the same time as the student applies for withdrawal from the training program.

### **Refund if Services Not Provided**

The Student is entitled to a full refund of fees paid for services not provided by Acoustar in the event the:

- Arrangement is terminated early; or
- The RTO fails to provide the agreed services.

Application is made to the CEO Acoustar, for a refund of any fees paid. Refunds will be paid within 30 days of receiving a refund request.

### **CERTIFICATE FEES**

#### **Produce partial completion statement of attainment**

No fee applies to produce a statement of attainment when the Student has partially completed the training program and must withdraw.

#### **Re-submit fee and Re-assessment fee**

No re-submit or re-assessment fees apply.